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PART IV-A

Rules and Orders (Other than those published in Parts I, I-A, and I-L) made
by the Government of Gujarat under the Central Acts

EDUCATION DEPARTMENT

NOTIFICATION

Sachivalaya, Gandhinagar, 28th April, 2023

CONSTITUTION OF INDIA.

No.: G/SH/09/2023/SCT/102022/473/GH:- In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, the Governor of Gujarat hereby makes the following rules to provide for regulating the conditions of service of the persons appointed to the post of Laboratory Assistant, Class III, in the subordinate services of the Directorate of Technical Education, in so far as they relate to passing of the Departmental Examination to be eligible for promotion to the post of Store Keeper, Class III, in the subordinate services of the Directorate of Technical Education, namely :-

1.	Short title, commencement and extent; - <ol style="list-style-type: none">1. These rules may be called the Store Keeper, Class III (In the Office of the Directorate of Technical Education) (Departmental Examination) Rules, 2022.2. They shall come into force from the date of their publication in the <i>Official Gazette</i>.3. They shall apply to the persons appointed to the post of Laboratory Assistant, Class III, in the subordinate service of the Directorate of Technical Education by direct selection.
2.	Definition :- In these rules, unless the context otherwise requires;
	(a) "Appendix" means an Appendix appended to these rules;
	(b) "Appointed Date" means the date on which these rules shall come into force;
	(c) "Board" means the Gujarat Subordinate Services Selection Board, Gandhinagar (GSSSB);
	(d) "Director" means the Director of Technical Education and includes officiating or in-charge Director;

	<p>(e) "Examination" means the departmental examination prescribed under these rules for promotion to the post of Store Keeper, Class III, in the subordinate services of the Directorate of Technical Education;</p> <p>(f) "Government" means the Government of Gujarat;</p> <p>(g) "Laboratory Assistant" means a person appointed by Direct Selection as a Laboratory Assistant, Class III, in the subordinate services of the Directorate of Technical Education;</p> <p>(h) "Specified chances" means the number of chances specified in these rules in which a person is required to pass the Examination;</p> <p>(i) "Specified period" means the period specified in these rules within which a person is required to pass the Examination;</p> <p>(j) "Store Keeper" means a person appointed either by promotion or direct selection as a Store Keeper, Class III, in the subordinate services of the Directorate of Technical Education.</p>
3.	<p>Requirement to pass the Examination; -</p> <p>The person appointed to the post of Laboratory Assistant, class III, shall be required to pass the examination to be eligible for promotion to the post of Store Keeper, Class III, in the subordinate service of the Directorate of Technical Education.</p>
4.	<p>Eligibility to appear in the Examination; -</p> <p>(1) No person shall be eligible to appear in the examination unless he has completed three years of service after his appointment on the post of Laboratory Assistant.</p> <p>(2) No person shall be eligible to appear in the examination unless he has passed the post-training examination for existing post or he has been exempted from the post-training examination by the competent authority, if any.</p>
5.	<p>Specified chances and period for passing the Examination; -</p> <p>(1) To be eligible for promotion to the post of Store Keeper, a person shall be required to pass the examination within a period of three years and within three chances from the date of his completing three years' continuous service after his appointment on the post of Laboratory Assistant:</p> <p>Provided that, a person belonging to the Scheduled Castes or Scheduled Tribes may be given one additional chance which shall have to be availed of within a period of one year from the date of declaration of the result of the examination of his third chance.</p>
	<p>(2) If a person fails to pass the examination referred to in these rules within the specified period and within the specified chances, he shall not be withstanding such failure, be eligible to appear at any time in the examination on payment of an examination fee as may be determined by the Government from time to time and if he passes the said examination, he shall be eligible for promotion:</p> <p>Provided that a person shall not be entitled to claim seniority over those persons who have passed the examination earlier than him and have been promoted to the post of Store Keeper under these rules before he became eligible for such promotion on passing examination.</p> <p>(3) A person who has availed any chance under the old rules shall be allowed the remaining chance under these rules.</p>
6.	<p>Syllabus and Scheme of Examination; -</p> <p>(1) The syllabus for Examination shall be as mentioned in Appendix-I appended to these rules.</p> <p>(2) The examination shall consist of three papers each of One hundred marks and shall consist of Multiple Choice Questions (MCQ).</p> <p>(3) The candidate shall be allowed to answer the questions of all papers with the help of books.</p> <p>Explanation: "With books" means original book of the subjects approved by the Government or the Board which includes bare Acts and / or rules without any commentaries or case laws and manuals issued under the Act published or approved by the Government of Gujarat.</p>
7.	<p>Medium of Examination; -</p> <p>The medium of the examination shall be Gujarati or English as per instructions given in the question paper.</p>

8. Holding of Examination; -	<p>(1) The Board shall hold the examination ordinarily twice in a year.</p> <p>(2) The Board shall communicate the tentative programme of examination to the Director at least ninety days before the provisional date prescribed by the Board.</p> <p>(3) A person who desires to appear in the examination shall be required to send his application in the form as specified in Appendix-II duly verified by the Head of his Office to the Board through the Director for enlisting his name as a candidate for such examination at least sixty days prior to date of the examination;</p> <p>(4) The Director shall scrutinise his application with regard to his eligibility for appearing in the examination and forward the same to the Board with the Certificate of Eligibility as specified in Appendix-III;</p> <p>(5) If the applicant subsequently decides not to appear in the examination, he shall be required to give intimation thereof to the Board through Director at least thirty days before the date of commencement of the examination.</p> <p>(6) If any person fails to appear in the examination after having enlisted his name as a candidate without giving intimation referred to in sub-rule (5), he shall be deemed to have lost one chance to pass the examination.</p> <p>(7) The Board shall admit the candidate to the examination on the strength of the certificate issued by the Director that he is eligible to appear in the examination:</p> <p style="padding-left: 40px;">Provided that the Director after reasons to be recorded in writing may condone the failure on the part of the person to give intimation referred to in sub-rule (5) and the consequences arising there from, if it is satisfied that the person has failed to give intimation within time for reasons beyond his control.</p> <p>(8) The place, date and time for holding the examination shall be communicated by the Board directly to the candidates under intimation of the Director.</p>
9. The Standard for passing the Examination; -	<p>(1) The standard for passing the examination shall be fifty per cent. (50%) of the total marks assigned to each paper.</p> <p>(2) An unsuccessful candidate who secures fifty per cent. (50%) or more marks in any one or more papers shall be exempted from appearing in those papers in the subsequent examination.</p> <p>(3) If the candidate has obtained less than fifty per cent. marks in any one paper out of three papers and secures fifty or more than fifty per cent. marks in two other papers, in such circumstances, maximum five gracing marks shall be given and he shall be declared pass in the examination.</p>
10. Result of Examination; -	<p>The Board shall publish the result of the examination on its official website and shall forward the same to the Director. The Director shall intimate the result to the candidates through the Head of their office.</p>
11. Incentive; -	<p>The candidate who secure eighty per cent. (80%) or more aggregate marks in the examination in the first chance shall be paid such cash amount as an incentive as may be determined by the Government.</p>
12. Prohibition to use certain devices in the Examination hall; -	<p>No candidate shall be allowed to carry with him any electronic communication devices like cellular phone, calculator, pager, laptop, tablet, i-pad, etc. in the examination hall.</p>
13. Miscellaneous Provisions; -	
	<p>(1) A candidate shall not be entitled for any travelling allowances for the journeys performed by him to appear in the examination.</p>
	<p>(2) The Director shall provide books for departmental examination without obtaining any security deposit during their departmental exam. The candidate shall be required to return the books as soon as the examination is over. In case of their loss or damage, price of the books shall be recovered from the candidate by the Director.</p>
	<p>(3) The Board is entitled to change or alter date of examination as per the prevailing circumstances.</p>

APPENDIX – I

{See rule 6 (1)}

Syllabus for the Departmental Examination for promotion to the post of Store Keeper, Class III, in the subordinate services of the Directorate of Technical Education.

PAPER 1 SERVICE MATTER (with books)**MARKS – 100****TIME DURATION – 3 HOURS**

1. The Gujarat Civil Services (Conduct) Rules, 1971.
2. Gujarat Civil Services (Discipline and Appeal) Rules, 1971.
3. The Gujarat Civil Services (Classification and Recruitment) (General) Rules, 1967.
4. The Gujarat Civil Service Rules – 2002 (vol. 1 to 8) -
 - The Gujarat Civil Service (General Conditions of Services) Rules, 2002;
 - The Gujarat Civil Service (Pay) Rules, 2002;
 - The Gujarat Civil Service (Addition to Pay) Rules, 2002, Pay related Allowances (Except chapter 5, 6 and 7)
 - Gujarat Civil Service (Occupation of Government Residential Accommodation) Rules, 2002, Occupation of Government Residential Accommodation (Except chapter 4)
 - The Gujarat Civil Service (Leave) Rules, 2002, Leave
 - The Gujarat Civil Service (Pension) Rules, 2002, Pension (Except chapter 8 to 20);
 - The Gujarat Civil Service (Joining Time, Foreign Service, Deputation out of India, Payment During Suspension, Dismissal and Removal) Rules, 2002;
 - The Gujarat Civil Service (Travelling Allowance), 2002, Travelling Allowance (Except chapter 4, 5, 6, 9, 10, 11).

PAPER 2 FINANCIAL MATTERS (with books)**MARKS – 100****TIME DURATION – 3 HOURS**

1. The Gujarat Financial Rules, 1971, (Except Chapter 2, 9, 13, 14).
2. The Gujarat Treasury Rules – 2000, (Except Part 7, 8, 9, 11, 12, 14).
3. The Bombay Contingency Expenditure Rules – 1959, (Except Part 12, 21, 25, 28, 29, 30, 31, 32, 33, 34, 35).
4. Gujarat Budget Manual Book-1, 1983, (Except Chapter 4, 5, 6, 7, 13 and Annexure-A).

PAPER 3 PURCHASE RELATED MATTERS AND OFFICE PROCEDURE (with books)**MARKS – 100****TIME DURATION – 3 HOURS**

1. The Gujarat State Purchase Policy 2016 and sub sequent amendments.
2. Office Procedure (Non Secretariat).
3. GEM Portal and Tendering.
4. General Duties of Store Keeper and related matters.
5. Delegation of Financial Power, 1998.

Appendix-II

{See rule 8 (3)}

Application for appearing at Departmental Examination for the promotion to the post of Store Keeper, Class III, in the subordinate services of the Directorate of Technical Education.

(1)	Applicant's name in full (Surname first) (In English and Gujarati) :	
(2)	Designation (In English and Gujarati) :	
(3)	Name of the Office in which at present serving:	
(4)	Birth date and age at the time of this examination :	

(5)	Date of appointment and total years of service:	
(6)	Whether the applicant has appeared at the examination previously? if so.	
	(a) Month and year of examination at which he appeared.	
	(b) Whether any exemption is earned? if so, provide details of marks, year of examination and subject.	
	(c) Whether the applicant intends to avail himself of exemptions earned? State "Yes" and "No". (The choice shall be treated as final and no change will be allowed) :	
(7)	Authority of the rule under which the applicant has to appear for the examination :	
(8)	Number of chances and time limit within which he is required to pass the examination (dates of eligibility and expiry for appearing at the examination should be mentioned) :	
(9)	Number of trials exhausted :	
(10)	Whether additional chance has been granted? (Number and date of order under which the additional chance has been granted to the applicant should be specified and a copy thereof should be sent) :	
(11)	Purpose of passing the examination (e.g. confirmation, retention in government service, promotion, etc.) :	
(12)	Whether the applicant is eligible to appear at the examination according to the rules of the Departmental examination :	
(13)	Number and date of orders relaxing age and/or service limits from competent authority (copies of orders should be attached) :	
(14)	Whether the applicant intends to answer all his/her papers in English or in Gujarati (Give details regarding paper in which he/she desires to answer in English or in Gujarati) :	
(15)	Remarks, if any :	

Place :

Date :

(Signature of the Applicant)

The above particulars have been verified from service records and found correct..

Place :

Date :

 (Signature and Designation of the
 Head of Department/Office)
Appendix-III

{See rule 8 (4)}

Certificate of Eligibility

Certified that –

- (1) Shri/Smt./Kumari is eligible to appear for the Departmental Examination for promotion to the post of Store Keeper, Class III, in the subordinate services of the Directorate of Technical Education, to be held in

- (2) *Necessary fee is paid; copy of challan is attached herewith.
- (3) *Candidate is granted additional chance; a copy of order is attached.

Place : _____

Date : _____

***Strike out whichever is not applicable.**

(Signature with Designation of the
Head of Department/office)

By order and in the name of the Governor of Gujarat,

MAULIKA S. SHAH,
Deputy Secretary to Government.

